



AmeriCorps VISTA Assignment Description (VAD)

VISTA Project: Hunger relief
Site Name: Foodlink Focus Area: Healthy Futures

VISTA Member Activities and Steps Checklist	Planned Period of Work
<p>Goal: Reach more individuals and communities with our Hunger Relief Programs by expanding our outreach, providing innovative programs, and measuring our impact so we can continue to test new ideas.</p>	
<p>Objective 1: Outreach</p> <p><u>Activity 1:</u> Assist in capacity building and quality assurance for Foodlink’s network of partners, like food pantries, soup kitchens, and homeless shelters</p> <p><u>Activity 2:</u> Conduct outreach and provide support to all existing and potential Backpack program partners</p> <p><u>Activity 3:</u> Recruit new partners for the Member Marketplace</p> <p><u>Activity 4:</u> Coordinate nutrition education opportunities with our network of partners</p>	<p>Ongoing, but predominantly quarters 1 and 2</p>
<p>Objective 2: Program Development</p> <p><u>Activity 1:</u> Provide technical assistance to all new members of Foodlink’s network, with a focus on school-based food pantries</p> <p><u>Activity 2:</u> Conduct “Healthy Pantry” initiatives to Foodlink’s network of partners, with a focus on high capacity partners</p> <p><u>Activity 3:</u> Work with community navigation team to test new models for providing wrap around services to individuals who seek out assistance for food insecurity (e.g. housing assistance or navigation to medical provider)</p>	<p>Ongoing, but predominantly quarters 2 - 4</p>
<p>Objective 3: Volunteer support</p> <p><u>Activity 1:</u> Work with Foodlink’s Volunteer Coordinator to recruit and support new volunteers for Hunger Relief initiatives</p> <p><u>Activity 2:</u> Work with Foodlink’s Volunteer Coordinator to develop volunteer retention strategies for Hunger Relief initiatives</p>	<p>Ongoing</p>
<p>Objective 4: Demonstrate our impact through data and storytelling.</p> <p><u>Activity 1:</u> Develop and implement a “Lunch and Learn” series for all staff related to data and evaluation best practices (e.g. collecting data with google forms)</p> <p><u>Activity 2:</u> Assist with implementing and adapting evaluation plans for all hunger relief programs including survey development, focus group implementation, and data management and analysis</p>	<p>Quarter 3 - 4</p>

TO APPLY:

Please submit resume and cover letter to:

Human Resources

Foodlink

HR@Foodlinkny.org

1999 Mount Read Boulevard

Rochester, NY 14615

Only serious candidates should apply. **Only successful candidates will be contacted.**