



Our Mission: To leverage the power of food to end hunger and build healthier communities.

Revised: 2018

Title: Curbside Market Operator

Department: Programs and Services

Reports to: Curbside Market Manager

Status: Hourly, Non-Exempt, Part-Time

General Description

The Curbside Market is a mobile farmer's market that sells fresh, healthy, and affordable foods in low-income communities throughout Foodlink's service area. The Curbside Market Operator is responsible for ensuring safe, timely and efficient market operations at each site as assigned by their daily route/schedule. Daily responsibilities include loading/unloading, driving the market vehicle, providing exemplary customer service, money handling, data collection and volunteer supervision.

Curbside Market Operators are scheduled to work 20-30 hours per week. Schedules will change and hours may vary week to week depending on program needs, flexibly is required.

Duties/Responsibilities

- Loads market vehicle with appropriate volumes of produce at the beginning of each shift as determined by Curbside Market Coordinator
- Completes pre-trip truck inspections before every route
- Follows assigned route and schedule arriving at each market site on time
- Provides exemplary customer service to partners, customers and all other internal or external constituents.
- Keeps Market vehicle clean and organized
- Records all sales data
- Promotes Foodlink's Nutrition Education initiatives at Curbside Market sites
- Unloads Market vehicle at the end of evening shift
- Supervises Foodlink volunteers and interns.
- Observes all safety policies and procedures as required by Foodlink polices and DOT regulations
- Reports accidents immediately to appropriate personnel
- Work as a team player and supports the mission and vision of the organization as a whole
- Represents Foodlink in a professional manner at all times when interfacing with customers, donors, volunteers and/or constituent providers all while wearing Foodlink/Curbside uniform

Minimum Qualifications

- High School degree or equivalent combination of education and experience
- Minimum 1-2 years retail and or customer service experience
- Valid driver's license with a good driving record.

- Experience driving large vehicles - *The Curbside Market vehicle does not require a CDL license, and it has an automatic transmission, but experience driving and maneuvering bulky vehicles is ideal.*
- Basic math and record keeping skills.
- Exhibits a high level of attention to detail
- Warehouse experience, including use of pallet jacks a plus
- Able to work varying schedules and hours, flexibility is required
- Able to solve practical problems and deal with a variety of variables in situations where only limited standardization exists
- Friendly, customer-oriented personality and a professional attitude and appearance at all times

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is required to use hands to handle or feel items such as equipment and documents. The team member is required to stand; walk and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision and ability to adjust focus. Must be capable of standing and walking for long periods of time. The job requires repetitive movements like bending, crouching, kneeling, lifting and carrying materials and equipment weighing up to 50 pounds.

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all- inclusive. Employees will follow other instructions and perform other related duties as required.

The Foodlink Way

- ✧ Passion and commitment to our mission ✧ Going above and beyond what is required
- ✧ Seeing our roles as more than just a job ✧ Proactively seeking improvements ✧ Having the ability to adapt to change

The Foodlink Way is description of who we really are as demonstrated by what we say we value and what we do to express those values.

Everyone is welcome here! Foodlink is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, veteran or disability status.