

**Revised: 2017**

**Title: Curbside Market Operator**

**Department: Programs and Services**

**Reports to: Curbside Market Manager**

**Status: Hourly, Non-Exempt, Part-Time**

### **General Description**

The Curbside Market is a mobile farmer's market that sells fresh, healthy, and affordable foods in low-income communities throughout Foodlink's service area. The Curbside Market Operator will be responsible to run multiple markets per week. This includes: set-up, cleanup, transportation, customer service, money transactions, and data collection.

The Curbside Market Operator will run multiple markets per week working a schedule of 20-30 hrs. The schedule will change weekly. He/she will arrive at each site promptly, positively represent Foodlink, and provide excellent customer service.

### **Duties/Responsibilities**

- Load the vehicle with appropriate volumes of produce
- Arrive punctually at each market site
- Provide exemplary customer service
- Maintain updated logs documenting all sales
- Promote Foodlink's Nutrition Education initiatives at Curbside Market sites
- Unload the vehicle at the end of each shift
- Supervise Foodlink volunteers and interns

### **Minimum Qualifications**

- High School degree or equivalent, Associates or Bachelor degree a plus.
- Minimum 1-2 years relevant work experience.
- Valid driver's license with a good driving record.

### **Other Qualifications**

- Experience driving large vehicles and a valid driver's license with a good driving record.
  - o The Curbside Market vehicle does not require a CDL license, and it has an automatic transmission, but experience driving and maneuvering bulky vehicles is ideal.
- Sales and Customer Service experience.
- Warehouse experience, including use of pallet jacks.
- Basic math and record keeping skills.
- Exhibits a high level of attention to detail
- Able to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Able to delegate work effectively in a team environment
- Friendly, customer-oriented personality and a professional attitude and appearance at all times

Note: The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive. Employees will follow other instructions and perform other related duties as required.

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### **The Foodlink Way**

- ✧ Passion and commitment to our mission
- ✧ Going above and beyond what is required
- ✧ Seeing our roles as more than just a job
- ✧ Proactively seeking improvements
- ✧ Having the ability to adapt to change

The Foodlink Way is description of who we really are as demonstrated by what we say we value and what we do to express those values.

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**To Apply:** Submit a cover letter and resume via email to [HR@foodlinkny.org](mailto:HR@foodlinkny.org) or mail to 1999 Mt. Read Blvd. Rochester, NY 14615, attention Human Resources. Only serious applicants should apply. Only qualified candidates will be contacted.

***Everyone is welcome here!** Foodlink is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, veteran or disability status.*

