



### **Our Mission**

Our mission is to leverage the power of food to end hunger and build healthier communities.

### **Our Vision**

We believe that the fight against hunger and the fight against poverty are one and the same. We envision a future in which food is recognized as a human right and every person is able to feed themselves and their families in dignity. Together, we work to create a more nourished, prosperous region.

### **Our Values**

Our core values define who we are and how we work with our communities. Foodlink and our team members have:

- Compassion - treat all with dignity & respect; build kinship with those we serve
- Innovation - say yes; avoid complacency risk failure in the pursuit of ending hunger
- Collaboration - build a shared vision, create synergies, maximize resources
- Agility - respond urgently to the ever-changing needs of our community
- Stewardship - maximize the impact of every dollar, donation and asset

## **Job Title: Curbside Market Operator**

**Reports to:** Senior Manager, Curbside Market Operations

**Status:** Hourly, Non-Exempt. Full-time, Part-time, and seasonal positions available

### **JOB SUMMARY**

The Curbside Market is a mobile market that sells fresh, healthy, and affordable foods in low income communities throughout Foodlink's service area. The Curbside Market Operator is responsible for ensuring safe, timely and efficient market operations at each site as assigned by their daily route and schedule. Daily responsibilities include loading/unloading, driving the Curbside Market vehicle, providing exemplary customer service, money handling and use of point of sale system, data collection and volunteer supervision.

Curbside Market Operators are scheduled to work 35-40 hours per week (or 10-40 hours per week for part-time). Schedules will change and hours may vary week to week depending on program needs; flexibility is required.

### **KEY RESPONSIBILITIES**

#### **Provide exemplary customer service to Curbside Market Customers and others.**

- Operators are expected to serve diverse groups of people and communities. Being able to think quickly on your feet, adapt to new environments, and engage with people from all walks of life is essential.
- Represents Foodlink in a professional manner at all times when interfacing with customers, donors, volunteers and/or constituent providers
- Promotes Foodlink's Nutrition Education initiatives at Curbside Market sites

#### **Effectively completes daily tasks required of operators.**

- Follows assigned route and schedule arriving at each Curbside Market site on time.
- Responsible for recording all sales in point-of-sale system.

- Keeps Curbside Market vehicle clean and organized.
- Unloads Curbside Market vehicle at the end of shift

**Completes and observes important safety procedures.**

- Completes pre-trip truck inspections before every route.
- Observes all safety policies and procedures as required by Foodlink policies and DOT regulations.
- Reports accidents immediately to appropriate personnel.

**Serve as the point person for Foodlink volunteers and interns.**

- Help train and onboard new volunteers and interns.

**COMPETENCIES**

**To perform the job successfully, an individual should demonstrate the following competencies:**

- **Problem Solving:** Identifies and resolves problems in a timely manner and develops alternate solutions.
- **Teamwork and Communication:** Balances team and individual responsibilities. Responds promptly to internal team needs and commitments.
- **Quality:** Demonstrates accuracy and thoroughness, looking for opportunities to improve and promote quality.
- **Self-direction:** Able to work independently, but also able to seek assistance and direction on complex issues.
- **Physical:** Must be able to lift 50 pounds and stand on feet for extended amount of time. Will be working in hot and cold temperatures, both indoor and outdoor.
- **Point-of-sale Proficiency:** ability to use iPad to record transactions
- **Driving:** Must possess a valid driver's license with a good driving record, have access to a vehicle and be willing to travel within Foodlink's 10 county service area

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**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is frequently required to use hands to handle or feel items such as documents. The team member is required to stand; walk and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision and ability to adjust focus. This position regularly requires the individual to lift objects weighing up to 50lbs.

**Everyone is welcome here!** Foodlink is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, veteran or disability status.